

**BEACH ROAD  
GOLF ESTATES  
COMMUNITY DEVELOPMENT  
DISTRICT**

**January 8, 2024**

**BOARD OF SUPERVISORS  
REGULAR MEETING  
AGENDA**

**BEACH ROAD GOLF ESTATES  
COMMUNITY DEVELOPMENT DISTRICT**

**AGENDA  
LETTER**

# Beach Road Golf Estates Community Development District

## OFFICE OF THE DISTRICT MANAGER

2300 Glades Road, Suite 410W • Boca Raton, Florida 33431

Phone: (561) 571-0010 • Toll-free: (877) 276-0889 • Fax: (561) 571-0013

December 29, 2023

Board of Supervisors  
Beach Road Golf Estates Community Development District

### ATTENDEES:

Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.

Dear Board Members:

The Board of Supervisors of the Beach Road Golf Estates Community Development District will hold a Regular Meeting on January 8, 2024 at 1:00 p.m., at the Bonita National Golf and Country Club, 2<sup>nd</sup> Floor of the Clubhouse, 17501 Bonita National Blvd., Bonita Springs, Florida 34135 and via Zoom at <https://zoom.us/j/94315901673>, Meeting ID: **943 1590 1673**, Passcode: **555333** or telephonically at **1-305-224-1968**, Meeting ID: **943 1590 1673**, Passcode: **555333**. The agenda is as follows:

1. Call to Order/Roll Call
2. Chairman's Opening Comments
3. Public Comments (*3 minutes per speaker*)
4. Operations Update(s)
  - Landscape
5. Continued Discussion/Update: Panther Property Salability Report from Johnson Engineering
6. Consideration of Resolution 2024-01, Implementing Section 190.006(3), Florida Statutes, and Requesting that the Lee County Supervisor of Elections Begin Conducting the District's General Elections; Providing for Compensation; Setting for the Terms of Office; Authorizing Notice of the Qualifying Period; and Providing for Severability and an Effective Date
7. Acceptance of Unaudited Financial Statements as of November 30, 2023
  - Construction Fund Reconciliation Report
8. Approval of December 18, 2023 Regular Meeting Minutes
9. Staff Reports

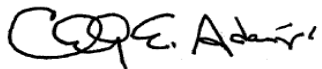
- A. District Counsel: *Coleman, Yovanovich & Koester, P.A.*
- B. District Engineer: *Banks Engineering, Inc.*
- C. District Manager: *Wrathell, Hunt & Associates, LLC*
  - NEXT MEETING DATE: February 19, 2024 at 1:00 PM
    - QUORUM CHECK

SEAT 1	JOSEPH GRILLO	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
SEAT 2	BARRY KOVE	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
SEAT 3	DANIEL DiTOMMASO	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
SEAT 4	DENISE KEMPF	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
SEAT 5	TIMOTHY VANDERHYDEN	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO

- D. Field Operations: *Wrathell, Hunt & Associates, LLC*
10. Audience Comments/Supervisors' Requests
  11. Adjournment

Should you have any questions, please do not hesitate to contact me directly at 239-464-7114.

Sincerely,

  
 Chesley "Chuck" Adams  
 District Manager

**BEACH ROAD GOLF ESTATES  
COMMUNITY DEVELOPMENT DISTRICT**

**6**

**RESOLUTION 2024-01**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE BEACH ROAD GOLF ESTATES COMMUNITY DEVELOPMENT DISTRICT IMPLEMENTING SECTION 190.006(3), *FLORIDA STATUTES*, AND REQUESTING THAT THE LEE COUNTY SUPERVISOR OF ELECTIONS BEGIN CONDUCTING THE DISTRICT’S GENERAL ELECTIONS; PROVIDING FOR COMPENSATION; SETTING FOR THE TERMS OF OFFICE; AUTHORIZING NOTICE OF THE QUALIFYING PERIOD; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.**

WHEREAS, the Beach Road Golf Estates Community Development District (“District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Lee County, Florida; and

WHEREAS, the Board of Supervisors of Beach Road Golf Estates Community Development District (“Board”) seeks to implement section 190.006(3), Florida Statutes, and to instruct the Lee County Supervisor of Elections (“Supervisor”) to conduct the District’s general election (“General Election”).

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE BEACH ROAD GOLF ESTATES COMMUNITY DEVELOPMENT DISTRICT:**

1. **GENERAL ELECTION SEATS.** Seat 1, currently held by Joseph Grillo and Seat 2, currently held by Barry Kove are scheduled for the General Election in November 2024. The District Manager is hereby authorized to notify the Supervisor of Elections as to what seats are subject to General Election for the current election year, and for each subsequent election year.
2. **QUALIFICATION PROCESS.** For each General Election, all candidates shall qualify for individual seats in accordance with Section 99.061, *Florida Statutes*, and must also be a qualified elector of the District. A qualified elector is any person at least 18 years of age who is a citizen of the United States, a legal resident of the State of Florida and of the District, and who is registered to vote with the Lee County Supervisor of Elections. Campaigns shall be conducted in accordance with Chapter 106, *Florida Statutes*.
3. **COMPENSATION.** Members of the Board receive \$200 per meeting for their attendance and no Board member shall receive more than \$4,800 per year.
4. **TERM OF OFFICE.** The term of office for the individuals to be elected to the Board in the General Election is four years. The newly elected Board members shall assume office on the second Tuesday following the election.

5. **REQUEST TO SUPERVISOR OF ELECTIONS.** The District hereby requests the Supervisor to conduct the District's General Election in November, 2024, and for each subsequent General Election unless otherwise directed by the District's Manager. The District understands that it will be responsible to pay for its proportionate share of the General Election cost and agrees to pay same within a reasonable time after receipt of an invoice from the Supervisor.

6. **PUBLICATION.** The District Manager is directed to publish a notice of the qualifying period for each General Election, in a form substantially similar to **Exhibit A** attached hereto.

7. **SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

8. **EFFECTIVE DATE.** This Resolution shall become effective upon its passage.

**PASSED AND ADOPTED THIS 8TH DAY OF JANUARY, 2024.**

**BEACH ROAD GOLF ESTATES COMMUNITY  
DEVELOPMENT DISTRICT**

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**CHAIR/VICE CHAIR, BOARD OF SUPERVISORS**

**ATTEST:**

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**SECRETARY/ASSISTANT SECRETARY**

## Exhibit A



NOTICE OF QUALIFYING PERIOD FOR CANDIDATES  
FOR THE BOARD OF SUPERVISORS OF THE  
BEACH ROAD GOLF ESTATES COMMUNITY DEVELOPMENT DISTRICT

Notice is hereby given that the qualifying period for candidates for the office of Supervisor of the Beach Road Golf Estates Community Development District will commence at noon on June 10, 2024, and close at noon on June 14, 2024. Candidates must qualify for the office of Supervisor with the Lee County Supervisor of Elections located at 2480 Thompson Street, Third Floor, Fort Myers, Florida 33901, (239) 533-8683. All candidates shall qualify for individual seats in accordance with Section 99.061, Florida Statutes, and must also be a qualified elector of the District, as defined in Section 190.003, Florida Statutes. A qualified elector is any person at least 18 years of age who is a citizen of the United States, a legal resident of the State of Florida and of the District, and who is registered to vote with the Lee County Supervisor of Elections. Campaigns shall be conducted in accordance with Chapter 106, Florida Statutes.

The Beach Road Golf Estates Community Development District has two (2) seats up for election, specifically seats 1 and 2. Each seat carries a four-year term of office. Elections are nonpartisan and will be held at the same time as the general election on November 5, 2024, in the manner prescribed by law for general elections.

For additional information, please contact the Lee County Supervisor of Elections.

**District Manager**  
**Beach Road Golf Estates Community Development District**

Publish on or before May 27, 2024.

**BEACH ROAD GOLF ESTATES  
COMMUNITY DEVELOPMENT DISTRICT**

**UNAUDITED  
FINANCIAL  
STATEMENTS**

**BEACH ROAD GOLF ESTATES  
COMMUNITY DEVELOPMENT DISTRICT  
FINANCIAL STATEMENTS  
UNAUDITED  
NOVEMBER 30, 2023**

**BEACH ROAD GOLF ESTATES  
COMMUNITY DEVELOPMENT DISTRICT  
GENERAL FUND  
BALANCE SHEET  
NOVEMBER 30, 2023**

	General Fund	Debt Service Fund Series 2015	Capital Projects Fund Series 2015	Total Governmental Funds
<b>ASSETS</b>				
Cash	\$ 1,889,979	\$ -	\$ -	\$ 1,889,979
Investments				
Revenue	-	226,807	-	226,807
Reserve	-	1,006,273	-	1,006,273
Sinking	-	389	-	389
Interest	-	196	-	196
Prepayment	-	15	-	15
Construction	-	-	436,331	436,331
Due from other	11,087	-	-	11,087
Due from general fund	-	1,654,973	-	1,654,973
Due from capital projects fund	4,429	-	-	4,429
Due from other governments	700	-	-	700
Utility deposit	282	-	-	282
Total assets	<u>\$ 1,906,477</u>	<u>\$ 2,888,653</u>	<u>\$ 436,331</u>	<u>\$ 5,231,461</u>
<b>LIABILITIES</b>				
<b>Liabilities</b>				
Accounts payable	\$ 2,500	\$ -	\$ -	\$ 2,500
Developer advance	1,983	-	-	1,983
Accrued taxes payable	459	-	-	459
Due to debt service	1,654,973	-	-	1,654,973
Due to general fund	-	-	4,429	4,429
Total liabilities	<u>1,659,915</u>	<u>-</u>	<u>4,429</u>	<u>1,664,344</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>				
Deferred receipts	2,769	-	-	2,769
Total deferred inflows of resources	<u>2,769</u>	<u>-</u>	<u>-</u>	<u>2,769</u>
<b>FUND BALANCES</b>				
Restricted for:				
Debt service	-	2,888,653	-	2,888,653
Capital projects	-	-	431,902	431,902
Assigned				
Lake bank erosion repair	150,000	-	-	150,000
Unassigned	93,793	-	-	93,793
Total fund balances	<u>243,793</u>	<u>2,888,653</u>	<u>431,902</u>	<u>3,564,348</u>
Total liabilities, deferred inflows of resources and fund balances	<u>\$ 1,906,477</u>	<u>\$ 2,888,653</u>	<u>\$ 436,331</u>	<u>\$ 5,231,461</u>

**BEACH ROAD GOLF ESTATES  
COMMUNITY DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES  
GENERAL FUND  
FOR THE PERIOD ENDED NOVEMBER 30, 2023**

	Current Month	Year to Date	Budget	% of Budget
<b>REVENUES</b>				
Assessment levy: on-roll	\$ 220,015	\$ 225,162	267,788	84%
Intergovernmental: shared costs revenue	-	-	68,040	0%
Interest	1	2	-	N/A
Total revenues	<u>220,016</u>	<u>225,164</u>	<u>335,828</u>	67%
<b>EXPENDITURES</b>				
Supervisors	1,076	2,153	10,334	21%
Management/recording	3,333	6,667	40,000	17%
Financial accounting services	1,292	2,583	15,500	17%
Audit	-	-	4,500	0%
Dissemination agent	417	833	5,000	17%
Arbitrage rebate	-	-	500	0%
Trustee fees	-	-	10,850	0%
Legal	297	1,085	10,000	11%
Engineering	7,000	7,000	5,000	140%
Postage	136	269	750	36%
Printing & reproduction	83	167	1,000	17%
Legal advertising	495	495	1,000	50%
Annual district filing fee	-	175	175	100%
Insurance	-	7,055	7,100	99%
Other current charges	64	86	650	13%
ADA website maintenance	-	210	210	100%
Website	-	705	705	100%
Total professional & admin	<u>14,193</u>	<u>29,483</u>	<u>113,274</u>	26%
<b>Operations</b>				
Shared costs maintenance/monitoring	41,103	42,286	126,000	34%
On-site other contractual services	5,757	10,774	116,000	9%
Total operations	<u>46,860</u>	<u>53,060</u>	<u>242,000</u>	22%
<b>Other fees and charges</b>				
Property appraiser	-	-	1,459	0%
Tax collector	-	2,684	2,189	123%
Total other fees and charges	<u>-</u>	<u>2,684</u>	<u>3,648</u>	74%
Total expenditures	<u>61,053</u>	<u>85,227</u>	<u>358,922</u>	24%
Excess/(deficiency) of revenues over/(under) expenditures	158,963	139,937	(23,094)	
Fund balance - beginning	84,830	103,856	171,143	
Assigned				
Lake bank erosion repair <sup>1</sup>	150,000	150,000	150,000	
Unassigned	93,793	93,793	(1,951)	
Fund balance - ending	<u>\$ 243,793</u>	<u>\$ 243,793</u>	<u>\$ 148,049</u>	

<sup>1</sup>Intended to fund long term lake bank erosion repairs in District owned ponds.

**BEACH ROAD GOLF ESTATES  
COMMUNITY DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES  
DEBT SERVICE FUND SERIES 2015  
FOR THE PERIOD ENDED NOVEMBER 30, 2023**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>% of Budget</u>
<b>REVENUES</b>				
Assessment levy: on-roll	\$ 1,636,655	\$ 1,654,973	\$ 1,995,030	83%
Interest	11,257	22,119	-	N/A
Total revenues	<u>1,647,912</u>	<u>1,677,092</u>	<u>1,995,030</u>	84%
<b>EXPENDITURES</b>				
Principal	645,000	645,000	645,000	100%
Interest	674,668	674,668	1,335,200	51%
Total expenditures	<u>1,319,668</u>	<u>1,319,668</u>	<u>1,980,200</u>	67%
Excess/(deficiency) of revenues over/(under) expenditures	328,244	357,424	14,830	
Fund balance - beginning	2,560,409	2,531,229	2,466,561	
Fund balance - ending	<u>\$ 2,888,653</u>	<u>\$ 2,888,653</u>	<u>\$ 2,481,391</u>	

**BEACH ROAD GOLF ESTATES  
COMMUNITY DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
CAPITAL PROJECTS FUND SERIES 2015  
FOR THE PERIOD ENDED NOVEMBER 30, 2023**

	Current Month	Year to Date
<b>REVENUES</b>		
Interest	\$ 1,949	\$ 3,964
Total revenues	<u>1,949</u>	<u>3,964</u>
<b>EXPENDITURES</b>		
Total expenditures	<u>-</u>	<u>-</u>
Net increase/(decrease), fund balance	1,949	3,964
Beginning fund balance	429,953	427,938
Ending fund balance	<u>\$ 431,902</u>	<u>\$ 431,902</u>

**BEACH ROAD GOLF ESTATES  
COMMUNITY DEVELOPMENT DISTRICT**

**MINUTES**



**DRAFT**  
**MINUTES OF MEETING**  
**BEACH ROAD GOLF ESTATES**  
**COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Beach Road Golf Estates Community Development District held a Regular Meeting on December 18, 2023 at 1:00 p.m., at the Bonita National Golf and Country Club, 2<sup>nd</sup> Floor of the Clubhouse, 17671 Bonita National Blvd., Bonita Springs, Florida 34135 and via Zoom at <https://zoom.us/j/94315901673> and telephonically at 1-305-224-1968, Meeting ID 943 1590 1673, for both.

**Present at the meeting were:**

Barry Kove	Chair
Daniel DiTommaso	Vice Chair
Joseph Grillo	Assistant Secretary
Timothy Vanderhyden	Assistant Secretary
Denise Kempf	Assistant Secretary

**Also present:**

Shane Willis	Operations Manager
Greg Urbancic (via phone/Zoom)	District Counsel
Wendy Weber-Brunson	Bonita Nat'l Community Association Mgr
Jeff Cutler	Resident
Gary Jasper	Resident
Bill McCormick	Resident
Residents (in person/via phone/Zoom)	

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Mr. Willis called the meeting to order at 1:00 p.m.

All Supervisors were present.

**SECOND ORDER OF BUSINESS**

**Chairman's Opening Comments**

Mr. Kove thanked everyone for attending the meeting. Mr. Willis stated that six participants are attending via Zoom. The following items were discussed:

40 ➤ Regarding speed hump installation, Mr. Willis is scheduling a final on-site meeting with  
41 all parties and the contractor to discuss placement, prior to the project commencing at the end  
42 of January or February 2024.

43 ➤ The three-way stop sign additions and the crosswalk and stop sign line repainting  
44 project will be completed concurrently with the speed hump project. Mr. Willis will email the  
45 schedule to Troon Management and Ms. Weber-Brunson so she can notify residents.

46 ➤ Regarding a loose reflector at the entrance of the community, Mr. Willis ordered the  
47 part to repair the red one at the fire hydrant. He replaced the orange on the speed hump at the  
48 entrance, prior to the meeting.

49 ➤ Regarding weeds piled up along the lakes, Mr. Willis reviewed the treatment and  
50 cleanup process and benefits of dying Lake 14. Technicians are treating the weeds on  
51 Cherrywood Court and proceeding with the other lakes.

52 Mr. Grillo voiced his opinion that Lake 14 looks good, since it was dyed.

53 Mr. Kove asked Ms. Weber-Brunson to research HOA matters about replacing missing  
54 speed and street signs in the neighborhood and include information in the weekly update as to  
55 when the black entry gates close. She will forward the Lykins-Signtek email response to Mr.  
56 Willis.

57

**THIRD ORDER OF BUSINESS**

**Public Comments (3 minutes per speaker)**

58 Resident Jeff Cutler asked for an update on earlier requests to install lighting from the  
59 Clubhouse to Cherrywood Court. Mr. Kove stated that a three-way stop sign is being installed to  
60 ease traffic. He stated that Mr. Cutler should speak to the HOA Board, as the HOA leases the  
61 lights from Florida Power & Light (FPL).  
62

63 Resident Gary Jasper asked who is responsible for maintaining the grassy area from the  
64 CDD to the Seasons' main gate. Mr. Willis stated it is the CDD but other entities are responsible  
65 depending on the actual location. The CDD is addressing the grub infestation and had to install  
66 two pallets of sod, as noted in his Field Operations Report. Mr. Kove asked Mr. Willis to provide  
67 Antonio's maintenance schedule to the Board. Mr. Willis will provide a map identifying CDD  
68 versus community responsibilities, as part of his Field Operations Report and email it to  
69 Seasons.  
70

71           Regarding Seasons’ HOA Board, resident Bill McCormick stated that the HOA Board  
72 transitioned to a resident Board 76 days ago. He discussed the Seasons HOA’s future plans to  
73 install a cell phone tower on the telephone poles on Bonita Beach Road to help reception in the  
74 area. Mr. Kove received a call two hours ago about a petition going around to vote down this  
75 prospective project. Mr. Willis noted that the company approached another of his clients to  
76 rent a piece of property and were informed there is no interest. Mr. Urbancic stated that all five  
77 parties would have to agree to the change and amend the Shared Cost Agreement.

78           Mr. Willis stated that ten residents are attending via Zoom.

79           There were no other public comments.

80

81 **FOURTH ORDER OF BUSINESS**

**Consideration of My Av-Tech, LLC Estimate  
23137 to Assemble In-Road Lights at the  
Pedestrian Crosswalk**

82

83

84

85           Mr. Willis stated that he emailed the Board a link to the manufacturer’s website. Av-  
86 Tech will install the pedestrian crosswalk. He reviewed the mechanism and placement of the in-  
87 road lights at the crosswalk.

88           Discussion ensued regarding educating maintenance crews before the CDD incurs these  
89 costs and clarifying that the recommendation came from the HOA, Troon Management and  
90 several Committees whose sole purpose is to address safety measures. It was noted that the  
91 Golf Board thinks this is a resident issue.

92           Mr. Kove offered his and Mr. Willis’ assistance educating the maintenance crew. He  
93 asked Mr. Willis to re-evaluate if the number and location of signs in the area needs to be  
94 changed. Mr. Willis will see if he has some educational materials to send to Ms. Weber-  
95 Brunson.

96           Mr. Willis responded to questions regarding the success of solar versus electric power,  
97 maintenance costs, sending Board Members warranty information and permit requirements.

98

99

100

101

**On MOTION by Mr. Kove and seconded by Mr. Vanderhyden, with all in favor,  
My Av-Tech LLC Estimate 23137 to assemble in-road lights at the pedestrian  
crosswalk, in a not-to-exceed amount of \$20,150, was approved.**

102

103

104

Ms. Weber-Brunson provided an update about replacing the HOA missing signs.

105

106 **FIFTH ORDER OF BUSINESS**

**Operations Updates**

107

108 **A. Beach Road/Sidewalk Lighting Project**

109 **B. Drain Pipe Repairs**

110 These items were presented during Item 9D.

111

112 **SIXTH ORDER OF BUSINESS**

**Continued Discussion/Update: Panther Property Salability Report from Johnson Engineering**

113

114

115

116 Mr. Willis stated that the South Florida Water Management District (SFWMD) cancelled  
117 the December 5, 2023 team meeting while its Counsel reviews the documents.

118 This item was deferred to the next meeting.

119 Mr. Urbancic stated that the team meeting was cancelled at the last minute and  
120 rescheduled for January because SFWMD’s Counsel was not involved in the matter.

121 Mr. Willis and Mr. Urbancic noted that, after the team meeting, Staff will be able to  
122 address the Board Members’ outstanding questions at the next meeting. .

123

124 **SEVENTH ORDER OF BUSINESS**

**Acceptance of Unaudited Financial Statements as of October 31, 2023**

125

126

127 The financials were accepted.

128 Mr. DiTommaso asked Mr. Willis to include a Construction Fund Reconciliation Report as  
129 an ongoing agenda item.

130

131 **EIGHTH ORDER OF BUSINESS**

**Approval of November 13, 2023 Regular Meeting Minutes**

132

133

134 Regarding Line 90, Mr. Willis reported the Johnson Engineering, Inc. contract to serve as  
135 District Engineer was executed.

136

137 **On MOTION by Mr. Grillo and seconded by Mr. Kove, with all in favor, the**  
138 **November 13, 2023 Regular Meeting Minutes, as amended to include any**  
139 **changes previously emailed to District Management, were approved.**

140

141

142 **NINTH ORDER OF BUSINESS**

**Staff Reports**

143

144 **A. District Counsel: Coleman, Yovanovich & Koester, P.A.**

145 Mr. Urbancic recommended providing the Board with a list of sources to complete the  
146 required ethics training course by the first or second quarter of 2024, instead of conducting it  
147 himself. He will be monitoring certain bills in the Legislative Session that commences January 9,  
148 2024 and will provide updates, if any, at the next meeting.

149 **B. District Engineer: Banks Engineering, Inc.**

150 There was no report

151 **C. District Manager: Wrathell, Hunt and Associates, LLC**

152 There was no report.

- 153 • **NEXT MEETING DATE: January 8, 2024 at 1:00 PM**

- 154 ○ **QUORUM CHECK**

155 All Supervisors confirmed their attendance at the January 8, 2024 meeting.

156 **D. Field Operations: Wrathell, Hunt and Associates, LLC**

157 Mr. Willis presented the Field Operations Report. He reported the following:

- 158 ➤ Beach Road/Sidewalk Lighting Project: Mr. Adams is working with FPL on the new  
159 Maintenance Agreement.

- 160 ➤ MRI repaired the broken pipe and is working on the larger pipe cleaning project.

161 Mr. DiTommaso and Mr. Vanderhyden expressed concern about placement of the speed  
162 humps. Mr. Willis stated he will invite Johnson Engineering to the meeting and invite Board  
163 Members with the option to visit on site in intervals to review placement. No two Supervisors  
164 will be scheduled at the same time to ensure compliance with the Florida Sunshine Law.

- 165 ➤ Banks Engineering’s services will terminate once ongoing projects are completed.

166

167 **TENTH ORDER OF BUSINESS**

**Audience  
Requests**

**Comments/Supervisors’**

168

169

170 There were no public comments or Supervisors’ requests.

171

172 **ELEVENTH ORDER OF BUSINESS**

**Adjournment**

173

174

<p>175 <b>On MOTION by Mr. Grillo and seconded by Mr. Kove, with all in favor, the</b> 176 <b>meeting adjourned at 2:35 p.m.</b></p>
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182

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Secretary/Assistant Secretary

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Chair/Vice Chair

**BEACH ROAD GOLF ESTATES  
COMMUNITY DEVELOPMENT DISTRICT**

**STAFF  
REPORTS**

**BEACH ROAD GOLF ESTATES COMMUNITY DEVELOPMENT DISTRICT**

**BOARD OF SUPERVISORS FISCAL YEAR 2023/2024 MEETING SCHEDULE**

**LOCATION**

*Bonita National Golf and Country Club, 2<sup>nd</sup> Floor of the Clubhouse  
17671 Bonita National Blvd., Bonita Springs, Florida 34135  
<sup>1</sup>Bonita National Golf and Country Club, 2<sup>nd</sup> Floor of the Clubhouse  
17501 Bonita National Blvd., Bonita Springs, Florida 34135*

<b>DATE</b>	<b>POTENTIAL DISCUSSION/FOCUS</b>	<b>TIME</b>
<b>October 16, 2023</b>	<b>Regular Meeting</b>	<b>1:00 PM</b>
<b>November 13, 2023*</b>	<b>Regular Meeting</b>	<b>1:00 PM</b>
<b>December 18, 2023<sup>1</sup></b>	<b>Regular Meeting</b>	<b>1:00 PM</b>
<b>January 8, 2024**<sup>1</sup></b>	<b>Regular Meeting</b>	<b>1:00 PM</b>
<b>February 19, 2024<sup>1</sup></b>	<b>Regular Meeting</b>	<b>1:00 PM</b>
<b>March 18, 2024<sup>1</sup></b>	<b>Regular Meeting</b>	<b>1:00 PM</b>
<b>April 15, 2024<sup>1</sup></b>	<b>Regular Meeting</b>	<b>1:00 PM</b>
<b>May 20, 2024<sup>1</sup></b>	<b>Regular Meeting</b>	<b>1:00 PM</b>
<b>June 17, 2024<sup>1</sup></b>	<b>Regular Meeting</b>	<b>1:00 PM</b>
<b>July 15, 2024<sup>1</sup></b>	<b>Regular Meeting</b>	<b>1:00 PM</b>
<b>August 19, 2024<sup>1</sup></b>	<b>Public Hearing &amp; Regular Meeting</b>	<b>1:00 PM</b>
<b>September 16, 2024<sup>1</sup></b>	<b>Regular Meeting</b>	<b>1:00 PM</b>

**Exceptions**

*\*November meeting date is one week earlier.*

*\*\*January meeting date is one week earlier to accommodate the Martin Luther King Jr. Holiday.*





**Wrathell, Hunt and Associates, LLC**

TO: Beach Road Golf Estates CDD Board of Supervisors

FROM: Shane Willis – Operations Manager

DATE: January 8, 2023

SUBJECT: Status Report – Field Operations

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**Landscape Activities:**

Monthly Service Calendar							MONTH :	Jan-24
CDD Bonita beach RD							BRANCH :	Bonita
Please Note: Schedule could be subject to change depending on daily operational issues. Example: weather, equipment issues, emergencies.								
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Week Totals / Sunday		
1	2	3	4	5	6	7		
				DEBRIS PICKUP				
8	9	10	11	12	13	14		
	IRRIGATION CHECK			MOW SERVICE DEBRIS PICKUP				
15	16	17	18	19	20	21		
				WEED CONTROL DEBRIS PICKUP				
22	23	24	25	26	27	28		
			SHRUB TRIMMING PRUNING	MOW SERVICE DEBRIS PICKUP				
29	30	31	1	2	3	4		

**Misc. Activities:**

- Grub infestation is being addressed along BBRD, grub treatment approved under shared costs for a total of \$3,932.00. Waiting for confirmed treatment schedule.




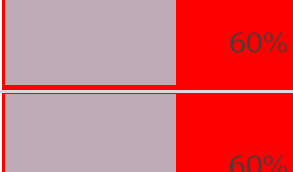


# PROJECT STATUS as of 1/3/2024

TASK	STATUS	AS OF DATE	% COMPLETE	NOTES
<b>Bonita Beach Road Lighting Project</b>	In Progress	6/9/2023	25%	Bonita Beach Road Lighting Project – All parties that attended the meeting on 6/5/23 at 1:00pm agreed to a potential sidewalk lighting project. It involves the installation of Arbor Style heads & light poles (example pictures below). They will be installed about 100ft apart the length of the sidewalk.
	In Progress	6/19/2023	25%	District Manager & Board were informed by District Engineer that he would not sign off on project. Board disagreed and requested a meeting between the District Manager, District Attorney & Bond Counsel
	In Progress	6/28/2023	25%	Chuck Adams Update: Bond Counsel provided a path for us to be able to utilize Construction Funds to pay for the removal of the existing lighting equipment on Bonita Beach Road. Dave advised he needed to check a couple of items (including language on the form of requisition required by the Trust Indenture). When I followed up with Dave yesterday afternoon, he advised he was comfortable with the process. He will be preparing an amendment to the Engineer's Report that will more specifically be calling out street lighting as a part of the improvements contemplated for the Beach Road part of the project. He will also, sign and seal the requisition. Both of these will items will be presented to the Board on your July agenda for consideration/approval.
	In Progress	9/12/2023	50%	Agreement with Johnson's Engineering signed for consultation services.


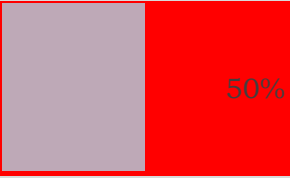
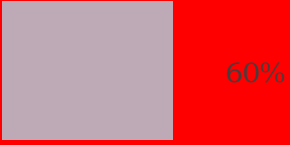
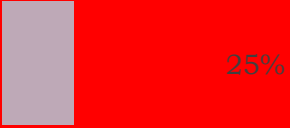

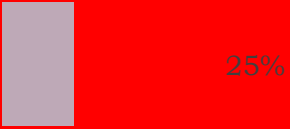

# To-Do List

TASK	STATUS	AS OF DATE	% COMPLETE	NOTES
	In Progress	10/4/2023	75%	The Engineer has completed the photometric survey for the sidewalk lighting and has indicated he expects to have surveying, design and LDO application completed by 10/6/23.
	In Progress	10/23/2023	75%	Removal of current street lighting and associated equipment began.
	In Progress	11/1/2023	80%	Installed light poles and associated equipment have been removed.
<b>MRI Pipe Repairs</b>	In Progress	6/9/2023	0%	Contract and scope of services being drawn up
	In Progress	6/28/2023	0%	Contract Agreement sent to vendor, waiting for legal review signatures and scheduling
	In Progress	8/11/2023	25%	Contract Signed , waiting for schedule
	In Progress	9/12/2023	75%	Inspection completed, repairs underway. Pipe repair proposal \$16,970.00
	In Progress	10/10/2023	75%	Compromised pipe repair tentively scheduled for first week in November, all other repairs completed.
	Complete	12/6/2023	100%	All Repairs Completed
<b>MRI Inspection Along BBR</b>	In Progress	8/8/2023	50%	Inspection conducted on 8/8/2023, report is being prepared

# To-Do List

TASK	STATUS	AS OF DATE	% COMPLETE	NOTES
	In Progress	9/20/2023		Contract signed for cleaning, awaiting scheduling date.
<b>Additional Speed Humps</b>	In Progress	8/8/2023	0%	Collier Paving is waiting for confirmation that Timo Brothers can supply the pavers in the allotted time, does not appear they will be able to meet the September 30 timeline.
	In Progress	9/12/2023		Staff was informed 9/11/2023 that Timo Brothers had prepared a proposal for the speed humps, will provide to the Board as a handout at next meeting.
	In Progress	10/4/2023		Contract is awaiting signatures from vendors and scheduling.
	In Progress	11/3/2023		Contract signed with Collier Paving, permitting process underway.
	In Progress	1/3/2024		Notified by Collier Paving that due to shipping issues, the price point of the pavers has changed. New pricepoint to be presented at the 1/8/2024 meeting.
<b>Solar Pedestrian Crosswalk Project</b>	Not Started	8/8/2023	0%	Collier Paving is waiting for DOT/County/City requirements for installing these inside of Bonita Springs & Lee County.
	Not Started	9/12/2023		Informed by Collier Paving that they do not have anyone qualified to install due to the electrical requirements. Staff is sourcing vendors to install the wiring and signs. Road markings will be sourced after that benchmark

# To-Do List

TASK	STATUS	AS OF DATE	% COMPLETE	NOTES
	In Progress	10/4/2023	 25%	Waiting for contract agreement with the light system provider in Georgia.
	In Progress	12/11/2023	 50%	AV Tech Proposal for Board Consideration
	In Progress	12/30/2023	 60%	Contract executed with AV Tech for the Board approved project. Vendor has ordered the equipment from the supplier.
<b>Damaged Street Signs Near Village Walk Entrance</b>	In Progress	9/19/2023	0%	Proposal requested from Lykins to repair/replace damaged signs.
	In Progress	9/22/2023	 25%	Proposal signed with Lykins.
	In Progress	9/27/2023	 50%	Signs removed for replacement/repair.
<b>Additional Littoral Plantings</b>	Not Started	6/9/2023	0%	Board approved additional plantings for Lakes 23 & 24
	In Progress	10/24/2023	 25%	Change Order with EarthBalance signed for additional littoral plantings. Pending harvest date.
	Complete	11/29/2023	 100%	Littoral Plantings Completed